

# LEGAL TRANSCRIPTION For the Professional



Q: How can you substantially trim costs, decrease turn-times & enhance workflow...  
All without changing your work habits?

A: Create an alliance with  
TRANSCRIPTION PLUS, LLC!

Transcription Plus, LLC was founded in 1989 to provide quality office support in a prompt, efficient manner to the professional community.

Our focus on excellence allows us to offer articulate, unparalleled results.

Transcription Plus, LLC is designed with flexibility in mind, using adjustable staffing levels to meet your individual requirements and fluctuating activity.

## SERVICES

- DIGITAL VOICE FILE TRANSCRIPTION
- TAPE TRANSCRIPTION
- SECURE INTERNET DATA TRANSFER
- ARBITRATIONS
- BRIEFS
- CASE HISTORIES
- DEPOSITIONS
- EVIDENTIARY TAPE
- HEARINGS
- INTERROGATORIES
- INTERVIEWS (1:1 OR GROUP)
- LEGAL PROCEEDING
- MEETINGS
- EXCEL FACT SPREADSHEETS
- MOTIONS
- PLEADINGS
- RECORDED PHONE CONVERSATIONS
- SUMMARIES
- TELECONFERENCES
- VIDEO TRANSCRIPTS
- WIRE TAP RECORDINGS
- BACK OFFICE PREPARATION
- COMPILING FACTS
- EXHIBIT REPORTS
- FACT FINDING (INTERNET & RECORD)
- SPECIAL PROJECTS AND MORE...



## YOUR SATISFACTION: Our Goal

### Advantages with Transcription Plus, LLC

- Consistent, Superior Quality
- Proficient, Accomplished Staff
- Tailored To Fit Your Exact Requirements
- Permanent & Temporary "On Call" Support...Available 24/7/365\*
- Reasonable Rates
- Reduce/Control Overall Staffing Costs
- Control Of Fluctuating Work Volume
- No job is too large or too small!

"Transcription Plus is a major asset for my company. Praxis is a market research firm, so accuracy is a top priority - Transcription Plus, LLC always pulls through. The staff is extremely proactive and responsive and they offer superior quality at reasonable prices and they always get the work done when they say they will.

Transcription Plus is like having your own support staff in-house and I highly recommend them to any small or large business."

*Adam Tomanelli  
Praxis Research Partners  
Monroe, CT*

"We use Transcription Plus for a variety of content, from lectures and conferences to transcribing video tapes and teleconferences. The turnaround is great, sometimes as short as 24 hours. Accuracy is better than other services we have used. If you've got an important job, go with these folks; you won't be disappointed."

*Michael Cohen  
Cine-Med  
Woodbury, CT*



Proud of our 100% USA Offices and Staff

**Our philosophy is simple...TO EXCEED OUR CLIENTS' EXPECTATIONS**

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